

**Allegan District Library
Board of Trustees Meeting
May 16, 2023**

Call to Order: The regular monthly board meeting was called to order by Trustee Buese at 5:59 PM.

Trustees present: Sue Buese, President
Judi McCall, Vice President
Peter Savage, Treasurer
MartyRose McLeod, Secretary
Michael Kiella, Trustee
Carol Doeringer, Trustee
Jen Conrad, Trustee

Also present: Pam Armstrong, Director
Devin Erlandson, Assistant Director
Casey Walle, Administrative Assistant

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda, excusing of absences: None.

Motion: Trustee Kiella moved to accept the agenda as published, Trustee McCall support. All in favor, passed.

Verification of Quorum: Quorum is present.

1. **Consent Agenda:** One addition to the Consent Agenda, Proposed Budget for FY 23-24.

Motion: Trustee Kiella moved to accept the Consent Agenda with addition of the Proposed Budget, Trustee Savage support. All in favor, passed.

Public Comment: None.

Action on Committee Reports:

1. **Personnel Committee – Recommendation of Salary Line Item Budget FY 23-24:**
Trustee McLeod communicated the recommendation of the Salary Line Item for the Proposed Budget. Discussion.
2. **Budget and Finance Committee – First Reading of Operating Budget FY 23-24:**
Trustee Savage presented the initial reading of the Operating Budget. Discussion.

Motion: Trustee Kiella moved to accept the First Reading of the Operating Budget FY 23-24, Trustee Savage support. All in favor, passed.

3. **Facilities Committee – July 3 Closure:** Trustee McCall promoted the closing of the Library on July 3rd.

Motion: Trustee McCall moved to close the Library for July 3rd, Trustee Kiella support. All in favor, passed.

Action on bills to be paid:

Motion: Trustee Savage moved to pay the April bills and payroll in the amount of \$308,351.07, Trustee McCall support. All in favor, passed.

Communications: None.

Old Business: None.

New Business:

1. **Director Evaluation Information and Timeline:** Trustee Buese reviewed the instructions and deadline for completing and returning the Director Evaluations.

Board Member Comments:

Trustee Buese complimented Resident Author on the Board, Trustee Doeringer on her book launch presentation. Trustee Doeringer thanked the Library for hosting her book launch and shared her enjoyment of the fun event. Trustee McCall enquired about the new employee. Director Armstrong shared a few details and her excitement for the new Youth Services Librarian. Trustee Kiella asked about parking and insurance in reference to the Downtown Street Scape project that has reached the front of the library. Director Armstrong noted that she would look into notifying the insurance company, if need be. Trustee Savage wondered if the Board would be allowed in the bounce house that has been secured for Bridge Fest. Trustee McCall added that the Board in the bounce house would make for an excellent photo op.

Adjournment: Trustee Kiella moved to close the meeting, Trustee McLeod support. All in favor, adjourned at 6:32 pm.

Next regular board meeting is June 20, 2023

Casey Walle,

Administrative Assistant